

BRISTOL SOCIETY OF MODEL AND EXPERIMENTAL ENGINEERS
(the "Society")
A Company Limited by Guarantee
(Company No: 02893778)

JULY 2013 EXTRAORDINARY GENERAL MEETING

You are invited to attend the Extraordinary General Meeting of the Society to be held at **7.30pm on 31st July 2013** at Ashton Court Railway. This package contains the agenda for a single proposal for the construction of a New Workshop/Maintenance Facility. This is in accordance with Item 6 y) of the Annual General Meeting held on 6th. February 2013. A full account of this proposal and its resolution is contained below. This proposal shall be preceded by an opportunity for discussion. For those unable to attend a form for proxy voting is included.

AGENDA

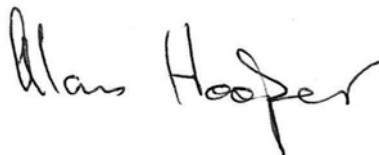
- 1. Apologies for absence.**
- 2. Proposal for the Construction of a New Workshop/Maintenance Facility.**

In accordance with the agreements to the motion agreed at the 2013 AGM
(see Appendix 1) the following conditions have now been satisfied:-

- a) A 5 year lease has been agreed with BCC with further discussions to increase the lease agreed once the future of the Mansion Estate has been finalized
- b) Planning permission has been obtained
- c) Quotes have now been obtained, and the final price for construction of the workshop as proposed at the 2013 AGM is £34,500

The membership is requested to consider the above and give final approval at the EGM.

By order of the Committee



Alan Hooper
Secretary
1st July 2013

Appendix 1 AGM 2013 Agreements

Listed below is the original motion presented at the AGM in February 2013:-

New Workshop/Maintenance Facility

y. The membership is asked to approve the motion

To build and construct a Workshop as described in the Newsletter 98 Autumn 2012. The workshop is to be equipped with larger machinery and/or tools and equipment to extend the capability of the members.

This facility is proposed as a major asset to all members of the Society as well as providing a maintenance facility

Construction will not commence until the new Lease has been agreed with Bristol City Council.

This motion is proposed by Bob Lilley and seconded by Bernard North

The unapproved minutes of the AGM for this matter are listed below:-

A short presentation of the proposed workshop was given by Bob Lilley. The President asked for comments and questions before the motion was put to the vote.

Q1. It was observed that when complete the Society will have an empty workshop, how was this to be equipped and at what cost.

A1. At first all the equipment including a lathe and milling machine would be transferred from the existing workshop. Over time additional machines would be acquired either bought second hand or as other Societies had managed to acquire second hand at the cost of transport only.

Q2. Who will be able to use it.

A2. It will be available to all members but for practical purposes during Park opening hours.

Q3. It was stated that the proposal as written was a blank cheque and why it did not include a cap.

A3. This question resulted in a significant discussion. The salient points were:

- The motion should be amended to include a cap of say £35,000 and the Committee left to control the spend to that budget without resorting to a further EGM/AGM.*
- Given the significant amount of money the Society was proposing to spend, the membership should be more involved and be presented with firm quotes once the drawings had been approved and the lease agreed.*

It was stated that if the Committee publicized the EGM and the plans then it would be well supported and would also keep the Society involved and would generate support when help was required in its construction.

It was proposed that the motion be amended to:

The Society agree in principle to build a new workshop. When the final details, cost, lease agreement and planning permission are in place an EGM/AGM will be convened for final approval

This motion was unanimously agreed.

Bristol Society of Model & Experimental Engineers Ltd

Proxy Votes To register your Proxy you must ensure it reaches the Chairman, Derek Todman or the Secretary Alan Hooper, by 7.15pm on the 31st July 2013. You can send by post (to the address given below) or have it delivered to the Meeting. Completion and return of a form of proxy will not preclude you from attending and voting at the Meeting.

THE BRISTOL SOCIETY OF MODEL AND EXPERIMENTAL ENGINEERS LTD

EGM Proxy Voting Form

I/We (Names) _____

of (Address) _____

being a member or members of the above Company, hereby appoint

(Name) _____

of (Address) _____

or failing him/her

(Name) _____

of (Address) _____

as my/our proxy to vote in my/our names and on my/our behalf at the EGM of the company, to be held on the 31st July 2013, and at any adjournment thereof.

Signed.....

Please return to: Alan Hooper, 296, Coronation Road, Southville, Bristol. BS3 1RT.